## HIMACHAL PHRMACY COLLEGE, NALAGARH

## GRIEVANCE REDRESSAL COMMITTEE

As per AICTE regulations (clause 3 of the AICTE regulations, 20132) regarding the establishment of Grievance Redressal Mechanism in Technical Institutions, an Ombudsman has been appointed. Grievance Redressal Committee Constituted to address the grievances of the students and parents.

## Ombudsman

Dr. Ashma Singla (Chairperson) Himachal Pharmacy College, Nalagarh.

**Grievance Redressal Committee** 

1. Dr. Rohini Diwedi, Principal (HPC)

2. Mr. Dharmesh, Associate Professor

3. Mr. Brij Bhushan, Associate Professor

4. Ms. Shephali Sood, Assistant Professor

5. Ms. Bindia Bassi, Assistant Professor

6. Ms. Harpreet Kaur, Assistant Professor

7. Ms. Mandeep Kaur, Assistant Professor

Convenor

Co- Convenor

Member

Member

Member

Member

Member

A register is already available at the office of Dr. Rohini Diwedi, Principal (HPC) to record the complaints of the aggrieved students or parents.

On the receipt of complaint, Principal shall inform the Grievance Redressal Committee as early as possible.

After conducting a detailed enquiry, the Convenor of the Grievance Redressal Committee shall communicate its decisions within short notice period to the aggrieved students or parents.

The students and their parents if they are not satisfied with the decision of the Committee, they can make an application through the register in the principal office for Redressal of the grievance by Ombudsman.

On receipt of the appeal for Redressal by the Ombudsman, the Principal shall forward the same within five days of the receipt of the appeal to the Ombudsman for his perusal and necessary actions.

For speedy redress of the grievance, the Ombudsman shall exercise the powers vested on him to hear those grievance and will ensure the disposal of the grievance within one month.

The students and their parents are requested to utilize the above mentioned grievance Redressal mechanism made available in the college seek relief for their grievance.

Principal

Himachal Pharmacy College Nalagarh, Distt. Solan (H.P.)